

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

## I. DENOMINATION OF THE EVENT:

Event: **CSI1\*Rainha Santa Isabel** Place: **Coimbra**  
 Indoor:  Outdoor:   
 Date: **4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> of July 2014** NF: **Portugal**

### LOWER LEVEL EVENT CATEGORIES:

CSI1* <input checked="" type="checkbox"/>	CSIYH1*	CSIY-B	CSIV-B
CSI2*	CSIYH2*	CSIJ-B	CSIAm-B
		CSIch-B	CSIU25-B

## II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23<sup>rd</sup> edition, effective 7<sup>th</sup> November 2013
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2014
- FEI Veterinary Regulations, 13<sup>th</sup> edition, effective 1<sup>st</sup> January 2014
- The Jumping Rules and its Annexes, 25<sup>th</sup> edition, effective 1<sup>st</sup> January 2014
- CSI/CSIOPrize Money requirements
- <http://www.fei.org/sites/default/files/Final%20CSI-CSI0s%20Template%20-%202014.pdf>
- Longines Rankings – Groups  
Categories [http://www.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202014\\_0.pdf](http://www.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202014_0.pdf)
- CSI 3\*, 4\* invitation system (Europe) and 5\* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1<sup>st</sup> Edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2014
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1<sup>st</sup> January 2012, updates effective 1<sup>st</sup> January 2014
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

Approved by the National Federation, on 17th June, 2014



Signature of the Vice-President

## **THE FEI CODE OF CONDUCT**

### **FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

## III. GENERAL INFORMATION

### 1. ORGANISER

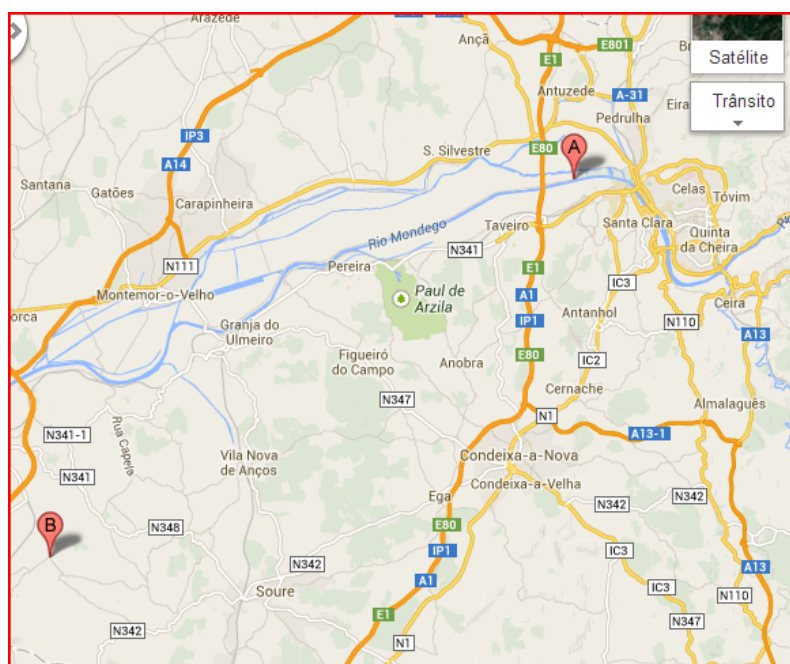
Name: Centro Hípico de Coimbra  
 Address: Mata do Choupal  
 3000 Coimbra – Portugal  
 Fax: (+351) 239 495 711  
 Mobile: (+351) 239 837 695/ (+351) 91 47 222 35  
 Email: [centrohipicodecoimbra@hotmail.com](mailto:centrohipicodecoimbra@hotmail.com)

Website: <http://www.facebook.com/centrohipico.coimbra>

#### Contact Details Show Ground:

Address: Centro Hípico de Coimbra  
 Mata do Choupal  
 3000 Coimbra - Portugal

Brief summary of your venue's accessibility details (directions by road, nearest airport / train station).



GPS: 40.219494° -8.471821° (40° 13' 10.18", -8° 28'18.56")

### 2. ORGANISING COMMITTEE

Honorary President  
 Show Secretary

Mr. Nobre de Oliveira (POR)  
 Mr. David Teixeira (POR)

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

### 3. EVENT DIRECTOR

Name: Mrs. Ana Maria Jordão (POR)

Address: Name: Centro Hípico de Coimbra  
Mata do Choupal  
3000 Coimbra – Portugal

Fax: (+351) 239 495 711

Mobile: (+351) 239 837 695/ (+351) 91 47 222 35

Email: [centrohipicodecoimbra@hotmail.com](mailto:centrohipicodecoimbra@hotmail.com)

Website: <http://www.facebook.com/centrohipico.coimbra>

Please indicate a **24 hours Veterinary Service Manager** number  
**(+351) 966 878 267**

### IV. OFFICIALS

Ref.	Panel	Event ID*	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury <sup>1</sup>	2014_CI_1368_S_S_01	Ground Jury President	10011044	Teresa Bourbon	POR	3	bourbon.teresa@gmail.com
		2014_CI_1368_S_S_01	Ground Jury Member	10077746	Manuel Carvalho Martins	POR	3	
		2014_CI_1368_S_S_01	Ground Jury Member	10075849	João Reinas	POR	2	jpgreinas@gmail.com
			Ground Jury Member					
2	Foreign Judge <sup>2</sup>	2014_CI_1368_S_S_01	Foreign Judge					
3	Foreign Technical Delegate <sup>3</sup>	2014_CI_1368_S_S_01	Foreign Technical Delegate					
4	Course Designer <sup>4</sup>	2014_CI_1368_S_S_01	Course Designer	10024054	Bernardo Costa Cabral	POR	3	bscostacabral@gmail.com
		2014_CI_1368_S_S_01	Assistant Course Designer		Pedro Faria	POR	NAT	
		2014_CI_1368_S_S_01	Assistant Course Designer		Jose Santos	POR	NAT	
5	Appeal Committee <sup>5</sup>	2014_CI_1368_S_S_01	Appeal Committee President					
		2014_CI_1368_S_S_01	Appeal Committee Member					
		2014_CI_1368_S_S_01	Appeal Committee Member					

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

6	Chief Steward <sup>6</sup>	2014_CI_1368_S_S_01	Chief Steward	10051037	Antonio Lopes Mateus	POR	3	*	
								(+351) 963415897	
7	Assistants Stewards <sup>7</sup>	2014_CI_1368_S_S_01	Assistant Steward		Luis Cunha	POR	2		
		2014_CI_1368_S_S_01	Assistant Steward		António José Jordão	POR	NAT		
		2014_CI_1368_S_S_01	Assistant Steward		Ana Maria Jordao	POR	NAT		
		2014_CI_1368_S_S_01	Assistant Steward		Mariana Sao Bento	POR	NAT		
8	FEI Veterinary Delegate <sup>8</sup>	2014_CI_1368_S_S_01	FEI Veterinary Delegate	10051105	Mário Jose Barbosa			<a href="mailto:mariobarbosa@dgv.min-agricultura.pt">mariobarbosa@dgv.min-agricultura.pt</a>	
	Veterinary Commission <sup>8</sup>	2014_CI_1368_S_S_01	Veterinary Commission President						*
		2014_CI_1368_S_S_01	Foreign Veterinary Delegate						*
9	VSM Veterinary Treating Official <sup>9</sup>	2014_CI_1368_S_S_01	Veterinary Service Manager	10091271	Pedro Pinto Bravo	POR		(+351) 966 878 267	
		2014_CI_1368_S_S_01	FEI Permitted Treating Veterinarian	10087306	Ricardo Campos	POR		(+351) 964 466 470	
10	Medical Doctor	2014_CI_1368_S_S_01	Medical Doctor		Aguiar de Melo	POR		*	
								(351) 917 511 631	
11	Farrier	2014_CI_1368_S_S_01	Farrier		José Santos	POR		*	
								(351) 965 631 624	

\* **Compulsory**

**The Event code can be found in the FEI's Database under the Event details on the top right corner**

## V. SPECIFIC TECHNICAL CONDITIONS

### 1. TIMETABLE (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	03/07/2014	9:00H
• Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	03/07/2014	16:00H until 18:00H
• Horse Re-Inspection:	04/07/2014	09:00H
• Declaration of Starters:	03/07/2014	until 18:30H
• Competition No 1 CSI1* - Small Class	04/07/2014	± 09:30H
• Competition No 2 CSI1* - Medium Class Competition	04/07/2014	± 11:30H
• Competition No 3 CSI1* - Big Class	04/07/2014	±14:00H
• Competition No 4 CSI1* - Small Class	05/07/2014	±11:00H
• Competition No 5 CSI1* - Medium Class Competition	05/07/2014	±14:30H
• Competition No 6 CSI1* - Big Class	05/07/2014	±16:30H
• Competition No 7 CSI1* - Small Class	06/07/2014	±11:00H
• Competition No 8 CSI1* - Medium Class Competition	06/07/2014	±14:30H
• Competition No 9 CSI1* - Grand Prix	06/07/2014	±16:30H

### 2. VENUE :

The event will take place:  indoors  outdoors

### 3. COMPETITION ARENA(S):

Dimensions: 110m x 80m

Type of Footing: Grass arena

### 4. PRACTICE ARENA(S) :

Dimensions: 80m x 80m

Type of Footing: Silica Sand and Fibers

### 5. STABLES :

Size of boxes 3 m x 3 m

(minimum 3m x 3m+10% 3m x 4m)

### 6. DRAW:

List of Draws:  
Grand Prix

Time, date and location:  
Saturday Afternoon 5th July, Judge Box – GP Draw

## **VI. INVITATIONS**

Number of NFs invited:	All
NFs invited:	All
Reserve NFs:	

### **CSI1\***

Total number of athletes:	±70
Number of home athletes:	±35
Number of foreign athletes:	±35
Number of athletes per NF:	unlimited
Number of horses per athlete:	4
Number of horses at the show:	180

**1 Start per horse / per day**

Athletes are invited by the Organising Committee through their NF.  
One groom per athlete.

## **VII. ENTRIES**

**Please refer to Annex I at the last page of this schedule for  
information on the FEI Online Entry System**

**All Athletes & Horses participating in any International competition must  
be registered with the FEI, prior to participating. Failure to do so will result  
in automatic disqualification of the Athlete and/or Horse.**

Entries in Principle:	20/6/2014
Nominated Entries:	
Definite Entries:	25/6/2014
Last date for substitutions	2/7/2014

For the Max. Entry fee please refer to the CSI/CSIO requirements on Annex VI of the Jumping Rules: CSI/CSIO Requirements Worldwide and CSI/CSIO Requirements for North America

Stabling fee per horse:

**Total fee per horse CSI1\* - (3 days of competition): 250,00€**

**All Entries must be submitted by the NFs through the FEI's Online Entry  
System only!**

**Athletes and/or Horses present at the event without having been entered  
through the FEI's Online Entry System will automatically be disqualified**

### **NO-SHOWS/LATE WITHDRAWALS:**

**"NB: Withdrawals or no-shows after the date of definite entries will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show. The amount to be charged will be 200,00€ per horse"**

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## ADDITIONAL FEES/CHARGES BY OC:

MCP Fee: Nil  CHF 12.50

Electricity (upon request) Free  
 Manure disposal Free  
 Hay 7,50€  
 Straw 5,00€  
 Shavings 11,00€

**The first bed of straw is free (2 unities / horse)**

Other (please specify) **As stabling is limited, extra tack-boxes or additional boxes for not competitive horses will only be provided if requested and authorized in advance by the O.C., at a fee of 50 € for every extra stable.**

**All aforementioned amounts are including VAT**

Event's Category	Age of Athletes	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games (all regions except Latin America)</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games in Latin America</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO1*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.20m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year for women and 49 <sup>th</sup> for men	Min. 6 y.o.
<b>CSIAm</b>	As of 14 <sup>th</sup> year	Min. 7 y.o. for Cat.A; Min. 6 y.o. for Cat. B
<b>CSIYH</b>	As of 16 <sup>th</sup> year	Min. 6 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 y.o. for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.



## **VIII. FACILITIES OFFERED**

### **1. ATHLETES**

Hotels:

#### **Hotel Dona Ines**

Rua Abel Dias Urbano, 12

3000-001 COIMBRA

Tel: + 351 239 855 800

Fax: + 351 239 855 805

[reservas@donaines.pt](mailto:reservas@donaines.pt)

<http://www.donaines.pt>

Single Room – 42,00€

Double Room – 52,50€

These prices include breakfast and free parking

#### **Hotel Vila Galé**

Rua Abel Dias Urbano, 20

3000-001 COIMBRA

Tel: + 351 239 240 000

Single Room – 69,00€

Double Room – 76,50 €

These prices include breakfast

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_ at OC  Athletes  expense  
Meals: at the expense of OC  Athletes  from \_\_\_\_\_ to \_\_\_\_\_ . (**where** \_\_\_\_\_).

### **2. GROOMS**

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of OC  Athletes  from \_\_\_\_\_ to \_\_\_\_\_ .

Meals: at OC  Athletes  expense from \_\_\_\_\_ to \_\_\_\_\_ (**where** \_\_\_\_\_).

### **3. HORSES**

Transport expenses to be paid by:

The OC  at \_\_\_\_\_ per km.

The Athlete .

For events in Europe, stabling is free of charge.

Outside Europe, stabling to be paid by OC  or Athlete  at \_\_\_\_\_ per stable.

### **4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

## 5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival.

The horses will be stabled in 3 x 3m portable boxes and welcomed since Wednesday, **the 3<sup>rd</sup> of July 2014.**

ARRIVAL TIMES:

**Wednesday 3<sup>rd</sup> of July: 08:00h to 17:00h**

- The stable manager will direct the lorry parking as from arrival.
- Horses must be stabled in the boxes assigned to them on the show ground.
- Horses may not be unloaded on their arrival without the authorisation of the Stable Manager.
- Stables must be mucked out daily and dirty bedding and rubbish placed in the proper places.
- Further supplies will be provided daily according to instructions & prices available on arrival.
- Horses may not leave their boxes without the official show starting number.

## IX. ADDITIONAL INFORMATION

### 1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:

The Athletes **are** authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

### 2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

- |   |     |
|---|-----|
| A. Leading athlete award -                            | -/- |
| Best foreign athlete -                                | -/- |
| Best home athlete -                                   | -/- |
| Team awards -   | -/- |
| <br>  |     |
| B. <b>PRIZE - CLASSIFICATION (Art. 126, 127, 128)</b> |     |
| -/-   |     |

### 3. PRIZE GIVING CEREMONY

The owner of the winning horse **is** invited to the prize giving ceremony for the Grand Prix.  
**The number of athletes required to present themselves for the prize-giving ceremony of each competition is 5.**

### 4. INSURANCES

**All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.**

All participants must make sure that their personal insurance for third party responsibilities, accidents, illness, etc. are valid.

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- For the activity performed.
- For the country in which the activity is performed.

In the case of a competitor's insurance not being valid, he will not be covered by the third party responsibility of the Organiser.

On the other hand, the horses, the material or the tack of the riders, remain totally under their responsibility and custody during the show.

All the repatriation costs caused by any accident will remain under the responsibility of the participant. The Organising Committee and its officials are not responsible for material and corporal damages caused by accidents occurring to participants, horses or employees, including the damages to vehicles, belongings, tack and stable accessories and other objects (including thefts, losses, fire, floods and other accidents).

As a consequence, the participants renounce to any legal procedure against the organiser.

**The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):**

- **Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and**
- **Who have received the status of FEI Officials at FEI Events through a qualification process.**

**The FEI will NOT insure:**

- **National officials officiating at FEI Events; and/or**
- **FEI Officials, who have no official function at the Event.**

**The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.**

**Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.**

## 5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Owners (2 per horse), riders, grooms, and officials will receive credentials that enables to circulate freely within all show areas.

## 6. SAFETY CUPS

Name of Manufacturer: CARO - Cardinali&Rothenberger GMBH

## 7. TIMING DEVICE

Name of Manufacturer: TAG Model: CP540 FEI Report number: 22010028A

## 8. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of **CHF 150.-** or equivalent.

## 9. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## 10. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

## 11. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 12. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within five days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://www.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results.jumping@fei.org](mailto:results.jumping@fei.org), in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/jumping/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

## 13. BETTING

Betting **will not** take place at this event.

## 14. STEWARDING

The following policy is effective as of 1 July 2014:

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove

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and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.

· If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.

This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **X. VETERINARY MATTERS**

### **VETERINARY REGULATIONS (VRs), 13<sup>th</sup> edition, effective 1 January 2014**

#### **1. CUSTOMS FORMALITIES**

Name: Nuno Braamcamp  
Address: Av. 24 de Julho, 52 – 2º Dto  
1200 LISBOA - PORTUGAL  
Telephone: (351) 213 920 240 Fax: (351) 213 907 758

#### **2. HEALTH REQUIREMENTS**

##### **GENERAL**

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

##### **ENTRY OF HORSES**

Valid International Certificate for animal transportation as referred to in chapter I of the Annex to Directive 77/489/EEC.

#### **3. NATIONAL REQUIREMENTS**

#### **4. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### **5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

##### **PASSPORTS**

##### **General Regulations Article 137**

**For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other passport requirements including for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### VACCINATIONS - EQUINE INFLUENZA 2014 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 (e.g. 1 January) 2 <sup>nd</sup> Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August)
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

## **EXAMINATION ON ARRIVAL 2014 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

## **HORSE INSPECTIONS 2014 Veterinary Regulations Article 1033**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

## **LIMB SENSITIVITY EXAMINATION**

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION 2014 Veterinary Regulations, Chapter VI EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

### **SAMPLING**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1057 and 1058).



# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

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## CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: [www.FEICleanSport.org](http://www.FEICleanSport.org) as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details **Art. 1956**)

## FEI LABORATORY FOR SAMPLE ANALYSIS

GROUPS I & II ONLY – FEI CENTRAL LABORATORY

Under Veterinary Regulations Chapter VI, Article 1057 all samples collected in Groups I and II, must be analysed by the FEI Central Laboratory, currently Horseracing Forensic Laboratories (H.F.L) Sport Science, Quotient Bioresearch Limited Newmarket Road Fordham, Cambridgeshire CB7 5WW.

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory. Addresses and contact details can be found at [http://www.fei.org/sites/default/files/file/VETERINARY/Doping and Controlled Medication/list%20of%20labs%20%2711.pdf](http://www.fei.org/sites/default/files/file/VETERINARY/Doping%20and%20Controlled%20Medication/list%20of%20labs%20%2711.pdf)

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1064). The list of approved Laboratories and further information is available on the FEI website.

Name: Horseracing Forensic Laboratories (HFL) Sport & Science  
Att.: Dr Steve Maynard  
Quotient Bioresearch Limited  
Address: Newmarket Road  
Fordham  
Cambridgeshire CB7 5WW  
United Kingdom  
Telephone: +44-1638 724 406 Fax: +44-1638 724 407  
Email: SMaynard@hfl.co.uk

## FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: [www.fei.org/Veterinary](http://www.fei.org/Veterinary)  
Please feel free to contact [Inka.Sayed@fei.org](mailto:Inka.Sayed@fei.org) or [veterinary@fei.org](mailto:veterinary@fei.org) for further information.  
Tel +41 21 544 10 44 or +41 21 310 47 39

## 7. PONIES

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection and throughout the event be subject to the requirements of the 2014 Veterinary Regulations, Chapter IV).

## 8. INJURY SURVEILLANCE

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events.

## **XI. HUMAN ANTI-DOPING**

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
  - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
  - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
  - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



## XII. COMPETITIONS

**International competitions must not start before 08:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

**TOTAL AMOUNT OF PRIZE MONEY CSI1\*:** **15.000,00€**

+ list of prizes in kind (if applicable) with their value

	Name of Class	Amount (Currency)
Competition No 1	CSI1* - Small Class	€ 750,00
Competition No 2	CSI1* - Medium Class	€ 1.250,00
Competition No 3	CSI1* - Big Class	€ 2.000,00
Competition No 4	CSI1* - Small Class	€ 750,00
Competition No 5	CSI1* - Medium Class	€ 1.250,00
Competition No 6	CSI1* - Big Class	€ 2.000,00
Competition No 7	CSI1* - Small Class	€ 750,00
Competition No 8	CSI1* - Medium Class	€ 1.250,00
Competition No 9	CSI1* - Grand Prix	€ 5.000,00

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

In accordance with the Portuguese tax legislation the prize money won in sporting competitions are subject to retention according to the following regulations:

#### **Resident Riders (Riders with Portuguese Fiscal ID)**

##### **1. With "Green Receipt"**

Retention of 25% is made on the amount paid.

##### **2. With Invoice**

Retention is not made. The O.C. will pay the VAT legally applicable, leaving it to the subject the responsibility of considering the amount paid in the rider's VAT declaration.

##### **3. Without Documents**

The O.C will retain the prize money for 5 days, period in which the rider must present a document in accordance to points 1 or 2. After this period of time the prize money will not be paid under any pretence.

#### **Non Resident Riders (Riders without Portuguese Fiscal ID)**

##### **A) With or without legal document (invoice or receipt) as individual entities or companies.**

Retention of 25% or the tax defined by the Double Taxation Agreement (\*) is made on the amount paid.

If an invoice or receipt is not presented, the rider will have to sign a document elaborated by the O.C. for the effect and must present NIF (EU residents) or Passport (other countries) of the origin country.

##### **B) Without the presentation of Legal document and Refusal to sign the document issued by the O.C.**

The O.C will retain the prize money for 5 days, period in which the rider must present a document

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

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in accordance to point A). After this period of time the prize money will not be paid under any pretence.

### **(\*) Double Taxation Agreement**

All riders who want to benefit from Double Taxation Agreement must provide the O.C with Model 21-RFI issued in the rider's origin country.

General Information:

Due to the existence of different taxations, the prize values presented will be the gross value, before taxation.

**The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.**

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)**

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12<sup>th</sup> place. The minimum amount for each of these additional prizes, for athletes placed from 13<sup>th</sup> to last place, must be clearly specified in the approved schedule.

### **IMPORTANT**

Maximum Number of starters per competition: 100

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition.

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



**FIRST DAY : Friday**

**DATE (dd/mm/yy) : 04/07/2014**

## **COMPETITION No 1 – CSI1\* - Small Class** (will start $\pm$ 9h30)

### **Table A against the Clock**

FEI Article(s)		238.2.1
Jump-off (if any)		Without Jump Off
Speed/Fixed time		350m/min
Obstacles height:	max	1,20m
Number of horses per athlete		2
Maximum number of Starters:		100, if more, the competition must be divided.
Total prize money:		750,00 €
Chart to be used:		1 (25% to winner) <input checked="" type="checkbox"/>
		2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10,00€

## **COMPETITION No 2 – CSI1\* - Medium Class** (will start $\pm$ 11h30)

### **Two Phases – Both Phases Table A against the Clock**

FEI Article(s)		274.5.3
Jump-off (if any)		No
Speed/Fixed time		350 m/min
Obstacles height:	max	1,35m
Number of horses per athlete		2
Maximum number of Starters:		100, if more, the competition must be divided.
Total prize money:		1.250,00 €
Chart to be used:		1 (25% to winner) <input checked="" type="checkbox"/>
		2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 15,00€

## **COMPETITION No 3 – CSI1\* - Big Class** (will start $\pm$ 14h00)

### **Table A against the Clock**

FEI Article(s)		238.2.1
Jump-off (if any)		Without Jump Off
Speed/Fixed time		350m/min
Obstacles height:	max	1,40 m
Number of horses per athlete		2
Maximum number of Starters:		100, if more, the competition must be divided.
Total prize money:		2.000,00 €
Chart to be used:		1 (25% to winner) <input checked="" type="checkbox"/>
		2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 25,00€

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



**THIRD DAY : Saturday**

**DATE (dd/mm/yy) : 05/07/2014**

## **COMPETITION No 4 – CSI1\* – Small Class** (will start $\pm$ 11h00)

### **Two Phases – Both Phases Table A against the Clock**

FEI Article(s) 274.5.3  
Jump-off (if any) No  
Speed/Fixed time 350 m/min  
Obstacles height: max 1,20m  
Number of horses per athlete 2  
Maximum number of Starters: 100, if more, the competition must be divided.  
Total prize money: 750,00 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10,00€

## **COMPETITION No 5 – CSI1\* - Medium Class** (will start $\pm$ 14h30)

### **Table A against the Clock with 1 Jump Off against the Clock**

FEI Article(s) 238.2.2  
Jump-off (if any) 1 Jump Off against the Clock  
Speed/Fixed time 350 m/min  
Obstacles height: max 1,35m  
Number of horses per athlete 2  
Maximum number of Starters: 100, if more, the competition must be divided.  
Total prize money: 1.250,00 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 15,00€

## **COMPETITION No 6 – CSI1\* - Big Class** (will start $\pm$ 16h30)

### **Two Phases – Both Phases Table A against the Clock**

FEI Article(s) 274.5.3  
Jump-off (if any) No  
Speed/Fixed time 350m/min  
Obstacles height: max 1,40 m  
Number of horses per athlete 2  
Maximum number of Starters: 100, if more, the competition must be divided.  
Total prize money: 2.000,00 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 25,00€

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

**THIRD DAY : Sunday**

**DATE (dd/mm/yy) : 06/07/2014**

**COMPETITION No 7 – CSI1\* – Small Class** (will start at 10:30h)

**Accumulator**

FEI Article (s)	Art. 269
Jump-off (if any)	No
Speed/Fixed time	350m/min
Obstacles height:	max 1.20m
Number of horses per athlete	2
Maximum number of Starters:	100, if more, the competition must be divided.
Total prize money:	750,00 €
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10,00€

**COMPETITION No 8 – CSI1\* - Medium Class** (will start ± 14h30)

**Table A against the Clock**

FEI Article(s)	238.2.1
Jump-off (if any)	Without Jump Off
Speed/Fixed time	350m/min
Obstacles height:	max 1,35m
Number of horses/ponies per athlete	2
Maximum number of Starters:	100, if more, the competition must be divided.
Total prize money:	1.250,00 €
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 15,00€

**COMPETITION No 9 – CSI1\* - Grand Prix** (will start ± 16h30)

**Grand Prix – 2 Different Rounds - Both Rounds Table A against the Clock**

FEI Article(s)	273.2.2 / 273.3.3.1 / 273.4.3 / 261.5.3
Jump-off (if any)	Without Jump Off
Speed/Fixed time	375 m/min
Obstacles height:	max 1,40 m
Number of horses/ponies per rider	1

The best 25% of competitors after the first round, in a minimum of 12 (twelve), based on penalties and time (and in any case all clear rounds), will take part in the second round, in reverse order of faults and time incurred in the first round.

Competitors are classified according to aggregate penalties over both rounds and the time incurred in the second round.

Maximum number of Starters: 100

(included in 100 are those listed **hereunder** that are automatically qualified)

For the CSI2\* Grand Prix the following Athletes (not Athlete/Horse combinations) are automatically qualified for the Grand Prix at CSI Events, if present:

- 4.2.1 The winner of that Event's Grand Prix the previous year;
- 4.2.2 The current National Champion of the host country;
- 4.2.3 The individual medal winners of the last Olympic and Pan-American Games, the last FEI World and FEI Continental Championships and the winner of the FEI World Cup™ Final.

[http://www.fei.org/system/files/CSIO\\_Qualification%202014.pdf](http://www.fei.org/system/files/CSIO_Qualification%202014.pdf)

All athletes qualified for the Grand Prix at a CSIO or a CSI, including those qualified under Art.4.2, must complete, with their Grand Prix Horse, the initial round of at least one

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

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competition prior to the Grand Prix.

**Total prize money:**

**5.000,00€**

Chart to be used:

1 (25% to winner)

2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 62,50€

### **IMPORTANT**

**Prize Money Distribution:**

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2).

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

*OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.*

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**



# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



## Standardised prize money distribution

**Chart 1:** Prize money distribution with 25% of prize money offered to the winner

N° of starters	up to 11	12-48		over 48		
N° of prizes	Same as the number of starters who finish the competition		12		more than 12	
Prize money	40'000.-		40'000.-		40'000.-	
winner		%		%		
2	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	25	10'000.-	25	10'000.-	
3		20	8000.-	20	8000.-	
4		15	6000.-	15	6000.-	
5		10	4000.-	10	4000.-	
6		7	2800.-	7	2800.-	
7		5.5	2200.-	5.5	2200.-	
8		4	1600.-	4	1600.-	
9		3	1200.-	3	1200.-	
10		3	1200.-	3	1200.-	
11		2.5	1000.-	2.5	1000.-	
12		2.5	1000.-	2.5	1000.-	
total		n/a	2.5	1000.-	2.5	1000.-
	40'000	100	40'000.-	100	40'000	
*Examples:						
<p><b>5 athletes:</b> winner gets prize for 1<sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5<sup>th</sup> place (7%). The prize for 6<sup>th</sup> (5.5%) is then given to the winner, the prize for 7<sup>th</sup> (4%) is given to the 2<sup>nd</sup> placed athlete, the prize for 8<sup>th</sup> (3%) is given to the 3<sup>rd</sup> placed athlete, the prize for 9<sup>th</sup> (3%) is given to the 4<sup>th</sup> placed athlete and the prize for 10<sup>th</sup> (2.5%) is given to the 5<sup>th</sup> placed athlete. The prize for 11<sup>th</sup> (2.5%) is then given to the 1<sup>st</sup> place athlete and the prize for 12<sup>th</sup> (2.5%) is given to the 2<sup>nd</sup> placed athlete.</p> <p><b>10 athletes:</b> winner gets prize for 1<sup>st</sup> (25%) and 11<sup>th</sup> (2.5%), second placed gets prize for 2<sup>nd</sup> (20%) and 12<sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3<sup>rd</sup> to 10<sup>th</sup> place.</p>						OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.

**Chart 2:** Prize money distribution with 33% of prize money offered to the winner

N° of starters	up to 11	12-48		over 48		
N° of prizes	Same as the number of starters who finish the competition		12		more than 12	
Prize money	40'000		40'000.-		40'000.-	
winner		%		%		
2	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	33	13'200	33	13'200	
3		20	8000	20	8000	
4		15	6000	15	6000	
5		10	4000	10	4000	
6		6	2400	6	2400	
7		4.5	1800	4.5	1800	
8		3	1200	3	1200	
9		2.5	1000	2.5	1000	
10		2	800	2	800	
11		2	800	2	800	
12		1	400	1	400	
total		n/a	1	400	1	400
	40'000	100	40'000	100	40'000	
*Examples:						
<p><b>5 athletes:</b> winner gets the prize for 1<sup>st</sup> (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5<sup>th</sup> place (6%). The prize for 6<sup>th</sup> (4.5%) is then given to the winner, the prize for 7<sup>th</sup> (3%) is given to the 2<sup>nd</sup> placed athlete, the prize for 8<sup>th</sup> (2.5%) is given to the 3<sup>rd</sup> placed athlete, the prize for 9<sup>th</sup> (2%) is given to the 4<sup>th</sup> placed athlete and the prize for 10<sup>th</sup> (2%) is given to the 5<sup>th</sup> placed athlete. The prize for 11<sup>th</sup> (1%) is then given to the 1<sup>st</sup> placed athlete and the prize for 12<sup>th</sup> (1%) is given to the 2<sup>nd</sup> placed athlete.</p> <p><b>10 athletes:</b> winner gets prize for 1<sup>st</sup> (33%) and 11<sup>th</sup> (1%), second placed gets prize for 2<sup>nd</sup> (20%) and 12<sup>th</sup> (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3<sup>rd</sup> to 10<sup>th</sup> place.</p>						OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.

updated 17 October 2011

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

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## Annex I FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

Name\* : Jordão First Name\* : Ana  
FEI ID<sup>1</sup> : Click here to enter text. E-Mail\* : anamjordao@sapo.pt  
Access Rights\* :  Admin<sup>2</sup>  Consult<sup>3</sup>  
Event(s)<sup>4</sup> : Click here to enter text.

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Name\* : Reinas First Name\* : João  
FEI ID<sup>1</sup> : Click here to enter text. E-Mail\* : jgreinas@gmail.com  
Access Rights\* :  Admin<sup>2</sup>  Consult<sup>3</sup>  
Event(s)<sup>4</sup> : Click here to enter text.

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Name\* : Teixeira First Name\* : David  
FEI ID<sup>1</sup> : Click here to enter text. E-Mail\* : davids\_miguel@hotmail.com  
Access Rights\* :  Admin<sup>2</sup>  Consult<sup>3</sup>  
Event(s)<sup>4</sup> : Click here to enter text.

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provide you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* Mandatory Fields